

Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Arclabs Welding School **Date of Report:** 01/05/2021 **Covering Quarter Ending:** 12/31/2020

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$356,385 Section (a)(2): _____ Section (a)(3): _____ **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. ¹	0			
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	0			
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	0			
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	0			
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	0			
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	0			
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	0			

¹ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. ²	0			
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	0			
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). ³				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	0			
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	0			
Other Uses of (a)(1) Institutional Portion funds. ⁴	0			

² Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

³ Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

⁴ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Other Uses of (a)(2) or (a)(3) funds, if applicable. ⁵				
Quarterly Expenditures for each Program	0			
Total of Quarterly Expenditures			0	

Form Instructions

Completing the Form: On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (September 30, December 31, March 31, June 30), the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” In the chart, an institution must specify the amount of expended CARES Act funds for each funding category: Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable. Section 18004(a)(2) funds includes CFDA 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Tribally Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); Section 18004(a)(3) funds are for CFDA 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. While some items in the chart are blocked out, please note that the blocking of such items is consistent with Department guidance and FAQs and is not definitive. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Calculate the amount of the Section 18004(a)(1) Institutional Portion (referred to as “(a)(1) institutional” in the chart), Section 18004(a)(2) (referred to as “(a)(2)” in the chart), and Section 18004(a)(3) (referred to as “(a)(3)” in the chart) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar.

Posting the Form: This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under Section 18004(a)(1) of the CARES Act (Student Aid Portion) are posted. It may be posted in an HTML webpage format or as a link to a PDF. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2022 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. For the first report using this form, institutions must provide their cumulative expenditures from the date of their first HEERF award through September 30,

⁵ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

2020. Each quarterly report must be separately maintained on an IHE's website or in a PDF document linked directly from the IHE's CARES Act reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the "Date of Report" line.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995 (PRA), no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0849. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact: Jack Cox, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

**Coronavirus Aid, Relief, and Economic Security (“CARES”) Act
Update As Of December 31, 2020: The Below Update on Emergency Financial Aid Grants to Students Is Required By
The Department of Education on a Quarterly Basis.**

The Department of Education changed the frequency of required reporting for Emergency Financial Aid Grants to Students to every calendar quarter. In accordance with this reporting requirement, Arclabs Welding School is providing the following update as of December 31, 2020.

- Arclabs Welding School signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
- Arclabs Welding School received \$356,386 from the Department for Emergency Financial Aid Grants to students.
- As of December 31, 2020, Arclabs has written \$272,540 in checks to be distributed to students.
- Arclabs Welding School estimates that 244 students are eligible to receive the Emergency Financial Aid Grant.
- As of December 31, 2020, 244 students have received the Emergency Financial Aid Grant Fund to students under Section 18004(a)(1) of the CARES Act.
- The initial method used by Arclabs Welding School to determine the students eligible for the Emergency Financial Aid Grants was reported in our June 3, 2020, disclosure and is shown below as **Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students**. Effective June 17, 2020, the Department of Education issued an interim-final-rule clarifying student eligibility requirements for the Emergency Financial Aid Grants. Our report dated July 3, 2020, which is shown below, disclosed the additional student eligibility requirements put in place in accordance with the Department’s interim-final-rule.
- The determination of how much each eligible student would receive was reported in our June 3, 2020, disclosure and is shown below as **Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students** under the subsection **Calculation of Disbursement and Timing of Payment**.
- The instructions and guidance provided to students regarding the Emergency Financial Aid Grants was reported in our June 3, 2020, disclosure and is shown below as **Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students** under the subsection **Student Acknowledgement**.

Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Arclabs Welding School **Date of Report:** October 19, 2020 **Covering Quarter Ending:** September 30, 2020

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$356,385 Section (a)(2): _____ Section (a)(3): _____ **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. ⁶	0			
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	0			
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	0			
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	0			
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	0			
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	0			
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	0			
Campus safety and operations. ⁷	0			

⁶ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF litigation updates can be found here.](#)

⁷ Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	0			
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). ⁸				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	0			
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	0			
Other Uses of (a)(1) Institutional Portion funds. ⁹	0			
Other Uses of (a)(2) or (a)(3) funds, if applicable. ¹⁰				
Quarterly Expenditures for each Program	0			

⁸ Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

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**Coronavirus Aid, Relief, and Economic Security (“CARES”) Act
Update As Of September 30, 2020: The Below Update on Emergency Financial Aid Grants to Students Is Required By
The Department of Education on a Quarterly Basis.**

The Department of Education changed the frequency of required reporting for Emergency Financial Aid Grants to Students to every calendar quarter. In accordance with this reporting requirement, Arclabs Welding School is providing the following update as of September 30, 2020.

- Arclabs Welding School signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
- Arclabs Welding School received \$356,386 from the Department for Emergency Financial Aid Grants to students.
- As of September 30, 2020, Arclabs has written \$258,680 in checks to be distributed to students.
- Arclabs Welding School estimates that 244 students are eligible to receive the Emergency Financial Aid Grant.

- As of September 30, 2020, 244 students have received the Emergency Financial Aid Grant Fund to students under Section 18004(a)(1) of the CARES Act.
- The initial method used by Arclabs Welding School to determine the students eligible for the Emergency Financial Aid Grants was reported in our June 3, 2020, disclosure and is shown below as **Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students**. Effective June 17, 2020, the Department of Education issued an interim-final-rule clarifying student eligibility requirements for the Emergency Financial Aid Grants. Our report dated July 3, 2020, which is shown below, disclosed the additional student eligibility requirements put in place in accordance with the Department’s interim-final-rule.
- The determination of how much each eligible student would receive was reported in our June 3, 2020, disclosure and is shown below as **Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students** under the subsection **Calculation of Disbursement and Timing of Payment**.
- The instructions and guidance provided to students regarding the Emergency Financial Aid Grants was reported in our June 3, 2020, disclosure and is shown below as **Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students** under the subsection **Student Acknowledgement**.

Coronavirus Aid, Relief, and Economic Security (“CARES”) Act

Update August 14, 2020: Department of Education Required Update on Emergency Financial Aid Grant to Students

As previously disclosed, Arclabs Welding School received \$356,386 under the CARES Act to provide Emergency Financial Aid Grants to eligible students.

As required by the Department of Education, Arclabs Welding School is providing the following update on these grants.

- As of August 14, 2020, Arclabs has written \$239,360 in checks to be distributed to students.
- Arclabs Welding School estimates that approximately 248 students are/will be eligible to receive the Emergency Financial Aid Grant.
- As of August 14, 2020, 408 checks have been written to students from the Emergency Financial Aid Grant Fund.

Coronavirus Aid, Relief, and Economic Security (“CARES”) Act

Update July 15, 2020: Department of Education Required Update on Emergency Financial Aid Grant to Students

As previously disclosed, Arclabs Welding School received \$356,386 under the CARES Act to provide Emergency Financial Aid Grants to eligible students.

As required by the Department of Education, Arclabs Welding School is providing the following update on these grants.

- As of July 15, 2020, Arclabs has written \$198,200 in checks to be distributed to students.
- Arclabs Welding School estimates that approximately 248 students are/will be eligible to receive the Emergency Financial Aid Grant.
- As of July 15, 2020, 335 checks have been written to students from the Emergency Financial Aid Grant Fund.

**Coronavirus Aid, Relief, and Economic Security (“CARES”) Act
Update July 3, 2020: Department of Education Announces Interim Final Rule Regarding Student Eligibility for the CARES Act Grant Effective June 17, 2020**

Effective June 17, 2020, the Department of Education issued an interim-final-rule clarifying student eligibility requirements for the CARES Act grant. In addition to the eligibility requirements outlined in our disclosure dated June 3, 2020, students must meet the following additional eligibility requirements.

- Successfully complete a FAFSA and receive a valid student aid report (SAR) or institutional student information record (ISIR) for the 2019-2020 or 2020-2021 award years.
- Be meeting Satisfactory Academic Progress (SAP) requirements at the time of coronavirus-related disruptions to campus operations.
- If students were not meeting SAP requirements at the time of coronavirus-related disruptions, then students will receive their next grant installment once they achieve minimum SAP requirements.
- Students who were not meeting SAP requirements at the time of coronavirus-related disruptions and who do not subsequently achieve SAP requirements and withdraw from the program, will not be eligible for their next grant disbursement.

The interim-final-rule acknowledges that not all students in a Title IV eligible program may choose to complete a FAFSA and in some cases students may have barriers to completing a FAFSA. For students who choose not to fill out a FAFSA but otherwise meet Title IV eligibility criteria, they may verify their eligibility by completing an attestation in which the student attests under the penalty of perjury to meeting the requirements of section 484 of the HEA. The attestation is attached below.

Arclabs Welding School will disburse the next installment of the CARES Act grant to students as soon as possible following the application of the rules clarifying eligibility to the student population.



CARES Act Grant Student Attestation

Under Penalty of Perjury, I attest that the following statements are true and accurate:

I am enrolled in the Arclabs Welding School 900 Hour Advanced Welding program and am not dually enrolled in a secondary school.

I am meeting satisfactory academic progress standards.

I have a valid Social Security Number.

I am a U.S. Citizen, National, or Eligible Noncitizen. I am not an undocumented student.

I have a high school diploma or its equivalent.

I have registered with the Selective Service.

I have Not been convicted of any offense under federal or state law involving the possession or sale of a controlled substance during any period I was receiving Federal Student aid.

I have Not been convicted of, or pled no contest or pled guilty to a crime involving fraud in obtaining federal student aid.

I do Not owe an overpayment or refund on Title IV grants.

I do Not owe an overpayment or refund on Title IV loans.

I am Not in default on a Title IV loan.

Any Federal Financial Assistance received from Arclabs Welding School was only used for educational purposes.

I certify that the above statements are true and I understand that misrepresentation of the above will result in disciplinary action including repayment of the emergency grant.

Student Signature

Printed Name

Date

Coronavirus Aid, Relief, and Economic Security (“CARES”) Act

Arclabs Welding School applied for a grant from the federal government under the CARES Act to assist students in need during the Covid -19 pandemic. To offer transparency and comply with reporting requirements, we are providing the following public disclosure about the use of the grant funds we received.

Section 18004(e) of the CARES Act, Pub. L. No. 116-136, 134 Stat. 281 (March 27, 2020), directs institutions receiving funds under Section 18004 of the Act to submit (in a time and manner required by the Secretary) a report to the Secretary describing the use of funds distributed from the Higher Education Emergency Relief Fund (“HEERF”). Section 18004(c) of the CARES Act requires institutions to use no less than 50 percent of the funds received from Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, transportation costs, utilities and course materials.)

The Certification and Agreement signed by each institution applying for HEERF funds directs the institution to comply with Section 18004(e) of the CARES Act and submit an initial report (the “30-day Fund Report”) to the Secretary thirty (30) days from the date of the institution’s Certification and Agreement to the Department. The Department will provide instructions for providing the required information to the Secretary in the near future. In the meantime, required reporting requirements are posted on the Arclabs Welding School Website.

- Arclabs Welding School signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
- Arclabs Welding School received \$356,386 from the Department for Emergency Financial Aid Grants to students.
- Grant funds are being distributed by check to eligible students. As of June 3, 2020, Arclabs Welding School has written \$142,735 in checks to be distributed to students.
- Arclabs Welding School estimates that approximately 245 students are/will be eligible to receive the Emergency Financial Aid Grant. See the below Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students for eligibility requirements.
- As of June 3, 2020, 240 checks have been written to students from the Emergency Financial Aid Grant Fund.
- The Guidance provided by Arclabs Welding School to students concerning the Emergency Financial Aid Grants is discussed in the below Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students.

Policy for Disbursing CARES Act Emergency Financial Aid Grants to Students

Intent of Emergency Grant

Arclabs applied to receive grant funds under Section 18004 of the CARES Act and received those funds on May 11, 2020. The CARES Act Grant funds received by Arclabs Welding School provides one-time emergency financial assistance to students whose lives and education were disrupted by the Covid-19 pandemic.

This financial assistance is a grant and does not have to be repaid by the student.

Grant funds must be used by students to cover expenses related to the disruption of campus operations that resulted from Covid-19.

Acceptable uses of the grant funds include food, housing, transportation costs, utilities and course materials.

Arclabs will disburse approximately 90% of the CARES Act Grant funds to eligible participants as outlined in the below policy.

Arclabs will hold back 10% of the grant funds (“holdback funds”) to offer additional assistance to students who experience extreme financial hardships or to students who are found to be in greater need than the general population. Funds remaining after disbursing holdback funds will be split equally among eligible participants.

Eligibility Criteria

Only students enrolled in our 900-Hour Advanced Welding Program are eligible. The 900-Hour Advanced Welding Program is the only Arclabs program eligible to receive Title IV funding.

Students enrolled in the 900-Hour Advanced Welding Program at the time Arclabs transitioned to distance learning will be considered for the grant. Students enrolled during the week of March 16, 2020 will be considered for the grant.

Students who received aid under Title IV will be eligible.

And/Or

Students received aid from the Veterans Administration (VA Students) will be eligible.

And/Or

Students who received a Tuition Discount from Arclabs will be eligible.

Cash Pay Exclusion

Arclabs excluded Cash Pay students because we did not determine registration with the selective service for these students. Also, for Cash Pay Students, Arclabs did not verify that their name, date of birth and social security number matched with records from the Social Security Administration. Additionally, by virtue of the fact that Cash Pay students required no financial aid, it seems less likely that these students need emergency aid. Exceptions to this exclusion can be made if a Cash Pay student displays financial need as a result of the Covid-19 disruption, has registered with Selective Service and has a valid social security number.

Eligibility for Students who have Withdrawn

Arclabs excluded students who dropped with a Last Day of Attendance before March 16. The education of these students was not disrupted by Covid-19.

For students who dropped with a Last Day of Attendance after March 16, those who dropped for financial reasons or Covid-19 reasons will be included. These students were deemed to be affected by the disruption of campus operations due to Covid-19.

For students who dropped with a Last Day of Attendance after March 16, those who dropped for reasons other than financial or Covid-19 will be excluded. This exclusion includes students who dropped because they violated the consecutive days absent policy. The withdrawal of these students was deemed not to be related to the disruption of campus operations due to Covid-19.

Calculation of Disbursement and Timing of Payment

Amounts paid to eligible participants will be the same. The amount will be determined by taking the total eligible aid and dividing it by the total number of participants. Each eligible participant will receive \$1,265.00.

For currently attending students, the aid will be distributed in 3 equal installments. The first installment will be paid soon after the grant is received (Grant Receipt Date). The second installment will be paid approximately 30 days from the date of the first installment. The third installment will be paid approximately 30 days following the date of the second installment. Exceptions to the installment method of payment can be made for students who experience severe economic distress.

Students who graduated before the date that the first installment is due will receive 100% of their grant amount on the date the first installment is paid. Students who graduate during the installment payment period will receive the balance of their grant on the next installment date.

Students who drop during the installment payment period for Covid-19 or financial reasons will receive the balance of their grant on the next installment date.

Students who drop during the installment payment period for any other reason will not be eligible for the balance of their grant.

Student Acknowledgment

With each payment the student will receive an explanatory document stating that this payment represents an emergency financial grant to help the student cover expenses related to the disruption of campus operations due to coronavirus. This emergency financial grant will not have to be paid back. The document will state that the grant funds are to be used to cover expenses related to the disruption of campus operations due to coronavirus including eligible expenses under a student's cost of attendance such as food, housing, course materials, transportation, and utilities. The document is attached.

Students will sign this document stating that they understand why they are receiving the grant and that they understand the expenses that the grant should be used to cover. Additionally, the student will acknowledge receipt of the funds through this document.

Separate Bank Account and Payment by Check

A separate bank account will be established for CARES Act grant funds.

The funds will be disbursed to students by check. Checks will be written from the CARES Act grant fund bank account.

CARES Act Grant at Arclabs Welding School

The CARES Act Grant at Arclabs Welding School provides one-time emergency financial assistance to students whose lives and education were disrupted by the Covid-19 pandemic.

This financial assistance is a grant and does not have to be repaid by the student.

Grant funds must be used by students to cover expenses related to the disruption of campus operations that resulted from Covid-19.

Acceptable uses of the grant funds include food, housing, transportation costs, utilities and course materials.

Student Acknowledgment

I, _____ (print first and last name) acknowledge that I received \$_____ in financial assistance on _____ (enter date) under the CARES Act Grant at Arclabs Welding School.

I further acknowledge that I am receiving this grant to cover expenses related to the disruption of campus operations that resulted from Covid-19 and agree to use the financial assistance for acceptable uses intended under CARES Act, which are food, housing, transportation costs, utilities and course materials.

Student Signature