



Course Catalog & Student Handbook Addendum

Effective as of the May 6, 2024 class start, the following hours of class and class schedules will be in effect (update to page 9):

Hours of Class:

All day students meet 7 am- 4:00 pm, Monday – Thursday and 7 am – 1:00 pm on Friday; all part-time night students meet from 6:00 pm – 11:00 pm, Monday – Friday. Full-time night students meet from 3:45 pm – 11:00 pm Monday – Thursday and 2:00 pm – 11:00 pm on Friday at the Houston campus only. If a student requires a special schedule, documentation must be provided and approved before the schedule is granted. Special schedules may affect funding.

Class Schedules	Monday – Thursday	Friday
Day Classes (All Campuses)	7 am- Classes Begin 10 am- 10 Minute Break 12 pm- 1 Hour Lunch 2:30 pm- 10 Minute Break 4 pm- Classes Dismissed	7 am- Classes Begin 10 am- 10 Minute Break 1 pm- Classes Dismissed
FT Night Classes (Houston Campus only)	3:45 pm- Classes Begin 5:30 pm- 10 Minute Break 8:00 pm- 30 Minute Dinner 11:00 pm- Classes Dismissed	2:00 pm- Classes Begin 5:30 pm- 10 Minute Break 8:00 pm- 30 Minute Dinner 11:00 pm- Classes Dismissed
PT Night Classes (All Campuses)	6:00 pm- Classes Begin 8:00 pm- 10 Minute Break 11:00 pm- Classes Dismissed	6:00 pm- Classes Begin 8:00 pm- 10 Minute Break 11:00 pm- Classes Dismissed

Faculty and Staff for our newest campus in Fort Worth:

David Crook

David Crook is the Chief Operating Officer at Arclabs Welding School and interim Campus Director at the Fort Worth Branch Campus. David is responsible for the daily operations of the company. He started his career at General Electric in the manufacturing management program (MMP). He then accepted an opportunity at GE Capital that began a successful finance career in Commercial Mortgage-Backed Securities (CMBS), and he continued this work with CW Capital. David moved forward from there, becoming a founding executive with ICON Aircraft, a sport aircraft startup company that built a unique, high-tech aircraft, purpose-built to attract new pilots to adventure flying. Starting as ICON’s initial CFO and founding investor, David was an integral part of the executive team that led ICON from concept through full-scale production. He was a versatile executive with responsibilities ranging from leading finance and strategy to EVP Revenue over sales, marketing, service, and flight operations. David is known for his ability to

enter a new environment, understand the fundamentals of the opportunity, then recruit and lead key talent toward a successful outcome. David is excited to be an integral part of the growth of Arclabs Welding School.

B.S., Clemson University, 1992

M.B.A., UCLA, 2003

Fred Alvarado

Fred Alvarado is the Director of Admissions for the Fort Worth and Houston Branch Campuses. Fred brings with him a wealth of experience in educational administration. Prior to joining our team, he has worked extensively in educational roles, honing his skills in student relations and academic oversight. At Arclabs, Fred focuses on enhancing our admissions process, ensuring that every student receives the guidance he or she needs to succeed. His expertise in strategic enrollment and passion for education make him a vital part of our community. Fred is committed to fostering an environment that supports both student growth and professional development.

Augustin “Junior” Encarnacion III

Junior Encarnacion is a Welding Instructor at the Fort Worth Branch Campus. Junior has over a decade of experience in welding, working within the industry as a pipe welder, pipe fitter, millwright, and fabricator. Prior to joining our team, he made significant contributions to projects in both manufacturing and service industries at companies such as Petro Industrial Services, FSE Energy, and Spirit Construction. Junior's bilingual ability and effective communication skills enhance his teaching, making complex concepts accessible to all students.

Nate Rushing

Nate Rushing is a Welding Instructor at the Fort Worth Branch Campus. Nate embarked on his welding journey after high school, enrolling at Arclabs in 2017. Following graduation, he wasted no time in making a mark in the industry, securing a position at MSI, where he honed his skills in pipe welding while traveling to various plants. Nate's strengths lie in his hands-on experience, particularly in handling shutdowns and maintenance projects for multiple companies. His journey from a welding enthusiast to a seasoned professional makes him an invaluable mentor for students looking to forge a successful career in welding.

Certificate, Arclabs Welding School, 2017

Alex Serrano-Galarza

Alex Serrano-Galarza is a Student Recruiter at the Fort Worth Branch Campus.

B.S., Texas A&M, 2023

Raquel Johnson

Raquel Johnson is a Student Recruiter at the Fort Worth Branch Campus.

Adelina Munoz

Adelina Munoz is the Financial Aid Coordinator at the Fort Worth Branch Campus.